



# B O S T O N

## B O R O U G H C O U N C I L

Municipal Buildings, West Street, Boston, Lincolnshire, PE21 8QR

May 2017

Tel: 01205 314242  
E-mail: [licensing@boston.gov.uk](mailto:licensing@boston.gov.uk)  
Our Ref:  
Your Ref:

Dear Sir/Madam

### **Licensing Act 2003**

### **Application for a Personal Licence**

Further to your recent enquiry regarding application for a Personal Licence under the provisions of the above legislation, I enclose a pack containing all the forms required to apply for a personal licence.

Application must be made to the Local Authority in which you normally reside.

The completed application forms and disclosure of convictions and declaration should be marked confidential and returned to the Licensing Authority along with the other documentation detailed in the attached guidance. Applications must be sent to:

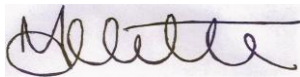
Licensing and Land Charges Section  
Boston Borough Council  
Municipal Buildings  
West Street  
BOSTON  
Lincolnshire PE21 8QR

The fee for a personal licence is £37.00 and is payable upon application. Cheques should be made payable to Boston Borough Council.



**The criminal record check submitted with your application must be no more than one calendar month old**


Should you require any further information, please do not hesitate to contact the Licensing Authority on telephone number 01205 314235 or e-mail: [licensing@boston.gov.uk](mailto:licensing@boston.gov.uk)




**F White**  
Principal Licensing & Land Charges Officer



Main Switchboard: (01205) 314200  
Web-site: [www.boston.gov.uk](http://www.boston.gov.uk)

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