



**Privacy Notice**  
**Mobile Homes (Requirement for Manager of Site to be a Fit and Proper Person)**  
**(England) Regulations 2020.**

Boston Borough Council collects information about you in order to process your application for inclusion in the register of fit and proper persons under the above regulations.

**What information is being collected?**

We will be asking you for:

- details of the applicant
- information relating to the site manager
- information relating to any other person(s) involved in the management of the site
- criminal record certificate
- information about specific matters (e.g. ability to secure proper management of the site – as per Schedule 3)

**Why we collect this information:**

It is necessary for us to process personal data and criminal offence data in order to determine your application for inclusion in the register of fit and proper persons which is made under Regulation 6 of the Mobile Homes (Requirement for Manager of Site to be a Fit and Proper Person) (England) Regulations 2020. (Hereinafter referred to as the 2020 Mobile Homes regulations)

The legal basis under Article 6 of the UK GDPR for processing this information is 'public task' as it is a function of the Council to process Fit and Proper Person applications made under the above regulations.

The relevant condition under Schedule 1 of the Data Protection Act 2018 is the statutory purposes condition (paragraph 6 of Schedule 1 of the Data Protection Act 2018) because it is necessary for the Council to process the criminal offence data in relation to the Fit and Proper Person applications made under the 2020 Mobile Homes Regulations.

**Public register:**

We are required by Regulation 5 of the 2020 Mobile Homes regulations to establish and keep up-to-date a register of persons who we are satisfied are fit and proper

persons. We must make the register open to inspection by members of the public and publish the register online.

**With whom might share your information?**

The content of the register is made publically available in accordance with the 2020 Mobile Home Regulations.

**For how long will we keep your information?**

We will keep your information for 5 Years. After which time a reapplication for inclusion on the register will be required.

**Your Rights:**

You do have some legal rights in respect of the personal information we collect from you. Please see the data protection and privacy page on our website at <https://www.mybostonuk.com/privacy-notice/> for further details. You can also contact the Council's Data Protection Officer on [data.protection@boston.gov.uk](mailto:data.protection@boston.gov.uk)

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns>.